



SHAROW PARISH COUNCIL

Minutes of the Annual Parish Council Meeting

DATE: Wednesday 10th May 2023
TIME: 7.00pm
LOCATION: Sharow Village Hall
PRESENT: Councillors Robert Forber (Chair), Alison da Costa, Gemma Escott, Chris Gilbert. Paul Humberstone, Gary Simpson, Chris Thomson
CLERK: Nick Reed (minutes)
IN ATTENDANCE: One Member of the Public

AM23.01	Election of a Chairperson It was RESOLVED that Cllr Robert Forber be elected as Chair of the Parish Council, and he duly signed the Acceptance of Office
AM23.02	Election of a Vice-Chair It was RESOLVED that Cllr da Costa be elected as Vice-Chair of the Parish Council, and she duly signed the Acceptance of Office.
AM23.03	Apologies There were none, all Councillors being present.
AM23.04	Minutes of the Annual Parish Council Meeting held on 16th May 2022 These were AGREED as a true record of the meeting and signed as such.
AM23.05	Council documents
23.051	Standing orders: It was RESOLVED that these be re-approved and re-adopted.
23.052	Financial regulations: It was RESOLVED that these be re-approved and re-adopted.
23.053	Asset register: It was RESOLVED that this be re-adopted.
23.054	Code of Conduct: It was RESOLVED that this be re-approved and re-adopted.
23.055	Risk assessment: It was RESOLVED that this be re-adopted.
23.056	Data protection policy: It was RESOLVED that this be re-adopted
AM23.06	Audit matters for the year ended 31st March 2023
23.061	Certification of exemption. The council considered the level of activity and internal auditor's report from 2022-23 and RESOLVED to declare itself exempt from external audit for that financial year.
23.062	Approval of Annual Governance Statement. This was read and it was RESOLVED to approve the statement as submitted on the Annual Return.
23.063	Approval of annual receipts and payments accounts. These were considered and it was RESOLVED to approve them.
23.064	Approval of the Statement of Accounts of the Annual Return. This was considered and it was RESOLVED to approve it.
AM23.07	Yorkshire Local Councils Association It was RESOLVED to appoint the Clerk and Cllr da Costa as voting representatives to YLCA Branch meetings.

The meeting closed at 7.25pm

These minutes were recorded and prepared by Nick Reed, Clerk to the Council