



SHAROW PARISH COUNCIL

Minutes of the Annual Parish Council Meeting

DATE: Monday 18th May 2022
TIME: 7.00pm
LOCATION: Sharow Village Hall
PRESENT: Councillors Robert Forber (Chair), Alison da Costa, Chris Gilbert
CLERK: Nick Reed (minutes)
IN ATTENDANCE: Three Members of the Public

AM21.01	Election of a Chairperson It was RESOLVED that Cllr Robert Forber be elected as Chair of the Parish Council, and he duly signed the Acceptance of Office
AM21.02	Election of a Vice-Chair It was RESOLVED that Cllr da Costa be elected as Vice-Chair of the Parish Council, and she duly signed the Acceptance of Office.
AM21.03	Apologies Apologies were received from Cllrs Paul Humberston and Chris Thomson
AM21.04	Minutes of the Annual Parish Council Meeting held on 17th May 2021 These were AGREED as a true record of the meeting and signed as such.
AM21.05	Council documents
21.051	Standing orders: It was RESOLVED that these be re-approved and re-adopted.
21.052	Financial regulations: It was RESOLVED that these be re-approved and re-adopted.
21.053	Asset register: It was RESOLVED that this be re-adopted.
21.054	Code of Conduct: It was RESOLVED that this be re-approved and re-adopted.
21.055	Risk assessment: It was RESOLVED that this be re-adopted.
21.056	Data protection policy: It was RESOLVED that this be re-adopted
AM21.06	Audit matters for the year ended 31st March 2022
21.061	Certification of exemption. The council considered the level of activity and internal auditor's report from 2021-22 and RESOLVED to declare itself exempt from external audit for that financial year.
21.062	Approval of Annual Governance Statement. This was read and it was RESOLVED to approve the statement as submitted on the Annual Return.
21.063	Approval of annual receipts and payments accounts. These were considered and it was RESOLVED to approve them.
21.064	Approval of the Statement of Accounts of the Annual Return. This was considered and it was RESOLVED to approve it.
AM21.07	Yorkshire Local Councils Association It was RESOLVED to appoint the Clerk and Cllr da Costa as voting representatives to YLCA Branch meetings.
AM21.08	Date of 2022 Annual Parish Council meeting This was noted as being Monday 15 th May 2022.

The meeting closed at 7.30pm

These minutes were recorded and prepared by Nick Reed, Clerk to the Council