



# SHAROW PARISH COUNCIL

## Minutes of a Parish Council Meeting

**DATE:** Monday 15<sup>th</sup> November 2021  
**TIME:** 7.00pm  
**LOCATION:** Sharow Village Hall  
**PRESENT:** Councillors Robert Forber (Chair), Alison da Costa, Kim Dodd, Chris Gilbert, Paul Humberstone, Ruth Mason, Chris Thomson  
**CLERK:** Nick Reed (minutes)  
**IN ATTENDANCE:** Four members of the public (MoP)

21.39	<b>Declarations of interest</b> and requests for dispensation There were none
21.40	<b>Apologies</b> and reasons for absence There were none, all councillors being present
21.41	<b>Minutes of the Parish Council meeting held on Monday 20<sup>th</sup> September</b> The minutes were APPROVED as a true record of the meeting and signed as such by the Chair.
21.42	<b>Ongoing issue from minutes</b> not related to other agenda items
21.421	<b>New Road development</b> – The Clerk reported that V&A Homes are not yet ready to submit an application for the necessary revisions in planning permission, but that this application will be for 60 homes as with the existing permission, but 18 of the homes being 2-bed rather than 12, and four less 3-beds, one less 4-bed and no 5-beds. 24 of the homes will be affordable. There are two new pockets of green space proposed on the eastern site boundary and V&A are consulting with Simon Warwick (Lower Ure Conservation Trust etc) regarding the unique aspects of the site and Back Lane to be retained. V&A say they will keep the Council informed of developments regarding the application. <i>Action: Clerk to progress as necessary</i>
21.422	<b>Half Moon pub</b> – The Working Group currently stands at 11 members and three advisers, and has been busy since the last meeting, setting up Facebook and Twitter pages, developing a leaflet for community consultation, and attending a Plunkett Foundation event on the future of the community pub sector at the Exelby Green Dragon. Working Group members, alongside V&A Homes staff acting pro bono, are undertaking a second viewing of the pub on 19 <sup>th</sup> October, and the Council wished Cllr Thomson to be included in this visit if possible. The Working Group's first visit has reinforced the Council's concern, raised regularly since the building's purchase in 2017, that it is not currently usable as a pub for several logistical reasons including the lack of a catering kitchen, only one downstairs toilet, and no separation of commercial and residential areas. The Council reaffirmed its concern that Harrogate BC's licensing enforcement team has not accepted these issues as a de facto change of use without planning permission. <i>Action: Clerk to pursue this with HBC planning enforcement and HBC Cllr Robert Windass</i> Finally, the Council considered the Working Group's recommendation that a viability and valuation report be produced, this being considered by speakers at the event above to be "worth its weight in gold". The cost of the report would be £1,500, and the Council RESOLVED to approve expenditure of up to £500 towards this, as and when a potential donation to cover the balance is received.
21.43	<b>Questions or comments from members of the public</b> not related to other agenda items A MoP followed upon enquiries made via the Clerk about renewable energy being made integral to the New Road project. The Clerk noted that the developers remain open to installing e.g. solar panels and ground source heat pumps but that these are not included in the current draft of the planning application. It was noted that the Council could mention the desirability of renewable energy sources when commenting on the application as and when received.
21.44	<b>Reports from district / county councillors</b> NYCC Cllr Robert Windass reported that the unitary authority plans still need final acceptance by the Secretary of State, which may become an issue soon with elections planned for May 2022. Bringing

	<p>Highways maintenance back in-house has not gone smoothly, with many vehicles notably gully cleaners not handed over on good working order by the previous contractor. Another side-effect of this problem is that weed spraying in towns took place too late in the year with the County Council receiving many complaints about weeds on pavements.</p> <p>Cllr Windass mentioned that several town and parish councils share Sharow PC's interest in the 20s Plenty campaign, and that this issue will be discussed at a meeting on 1<sup>st</sup> December.</p>
<b>21.45</b>	<p><b>Planning applications and decisions</b></p> <p>The Council considered 21/04487/FUL for various extension and fenestration works at Sharow Grove, and RESOLVED that it has no objection to this application.</p> <p>The Council considered 21/04795/FUL for a new dwelling at Sharow Close. Agreeing that they had not yet had enough chance to look at the documentation, councillors RESOLVED that a consensus should be sought by email and/or Zoom for formal resolution at January's meeting.</p> <p>The Council NOTED a Tree Preservation Order for two oak trees at Bramley House, Fairlawns, and that application 21/03751/FUL for side and rear extensions and a new garage roof at 20 Glebe Meadow had been granted subject to standard conditions.</p>
<b>21.46</b>	<p><b>Financial statement and approvals for payment</b></p> <p>The Council RESOLVED to approve the following payments: Parish Clerk (October/November salary); Parish Clerk (expenses and training qtr 2) £288.87; Autela Payroll Services (payroll admin qtr 2) £43.50+VAT; Morgan's (play area maintenance) £320.00; DTMS Ltd (play area inspection) £120.00+VAT; and Sharow Village Hall (room hire) £30.00. The receipt was noted of £4,506 from Harrogate Borough Council for the balance of the 2021-22 precept.</p> <p>The Council's cash book balance following these transactions was NOTED as being £4,977.54.</p>
<b>21.47</b>	<p><b>2022-23 Budget</b></p> <p>The Council considered the draft budget circulated, which was standstill on activity but allowed for a £2,000 contribution to reserves, which stand to be lower than best practice recommendations at the end of 2021-22 following one-off payments for churchyard renovation and the community pub/shop campaign. The Council RESOLVED to adopt the budget as circulated and that the precept requirement for 2022-23 would be £11,438.</p>
<b>21.48</b>	<p><b>Plunkett Foundation</b></p> <p>The Council noted that membership of the Plunkett Foundation is regarded by funding bodies among others as an essential prerequisite of community business development, and that such membership also allows access to a substantial resource library covering planning, policy and documentation issues, as well as tailored advice. The Councils RESOLVED to join the Foundation for a year at the cost of £240.</p>
<b>21.49</b>	<p><b>Correspondence</b></p>
21.491	<p><b>NY Police:</b> Report of five incidents within the parish between 16<sup>th</sup> September – 8<sup>th</sup> November; three minor traffic incidents, and one each of highway disruption and anti-social behaviour.</p>
21.492	<p><b>NYCC Highways:</b> Notification of the closure of Sharow Lane for telegraph pole replacement on 23<sup>rd</sup> and 24<sup>th</sup> November.</p>
21.493	<p><b>NYCC:</b> Information about briefings for parish councils on the new unitary North Yorkshire authority.</p>
21.494	<p><b>Playforce Ltd:</b> Confirmation that work needed to the top bar joint on the play area swings should be covered under warranty.</p>

The meeting closed at 8.55pm.

**SIGNED:** ..... (Chair)

**DATE:** .....