



SHAROW PARISH COUNCIL

Minutes of a Parish Council Meeting

DATE: Monday 18th May 2020
TIME: 7.45pm
LOCATION: Virtually via Zoom
PRESENT: Councillors Robert Forber (Chair), Alison da Costa, Kim Dodd, Chris Gilbert, Ruth Mason, James Thornborough, Jonathan Webb
CLERK: Nick Reed (minutes)
IN ATTENDANCE: One member of the public

20.01	Standing orders The council considered the addendum to the standing orders to allow for remote meetings and RESOLVED to adopt it. Cllr Forber then explained how the meeting would proceed, and the remainder of the meeting's business commenced.
20.02	Declarations of interest and requests for dispensation There were none.
20.03	Apologies and reasons for absence There were none, all councillors being present
20.04	Minutes of the Parish Council meeting held on Monday 16 th March The minutes were APPROVED as a true record of the meeting and signed as such by the Chair.
20.05	Ongoing issue from minutes not related to other agenda items
20.051	Tree/hedge planting – The council noted that for obvious reasons the working group had not been able to meet recently, but that Helen Webb (convener) had informed the council that trees for autumn planting need to be ordered by the end of June. As this is prior to the next council meeting councillors RESOLVED to empower the Clerk to convene the working group and act on their recommendations. Action: Clerk to contact interested parties to arrange a virtual meeting
20.052	VE Day 75 – The council noted that national events had unfortunately but inevitably been postponed, and that further information would be forthcoming as and when it is appropriate to set a new date.
20.053	Chicane on Dishforth Road – The council NOTED the response from NYCC Highways offering to meet on site. The council felt that the area to concentrate on now is more and/or better warning of the chicane via signage or rumble strips, particularly on the eastbound approach, and the potential to install hatching outside the village hall entrance, to avoid gridlock caused by westbound vehicles being unable to turn into the hall car park due to stationary eastbound traffic.. Action: Clerk to liaise with NYCC Highways to facilitate a meeting
20.054	20s Plenty – Cllr Forber reported that 35 boroughs across the country now have 20mph zones, and Cllr Thornborough shared feedback from a colleague at a town council which had adopted such a zone. In both cases it was noted that 20mph is not necessarily adhered to, but that vehicles doing 25mph in a 20mph zone were much preferable to vehicles doing 35mph in a 30mph zone. It was RESOLVED that the next step in the campaign is to organise a residents' petition, and to consider if Rouse Homes's corporate social responsibility team might be interested in getting involved. Action: Cllr Forber to introduce the idea via an article in Roundabout magazine Action: Cllrs Forber and Webb to organise door-to-door leafletting on this issue Action: Clerk to liaise with Rouse Homes

20.06	Questions or comments from members of the public not related to other agenda items There were none.
20.07	Reports from district / county councillors There were none.
20.08	Financial Statement and Approvals for Payment It was RESOLVED to approve the following payments: Parish Clerk (April / May salary); Clerk's expenses and training qtr 4 £225.98; Came and Company (Parish Council insurance 2020-21) £656.77; YLCA (membership 2020-21) £212.00; Sharow Cricket Club (first cut of recreation ground) £50.00; and Morgan's Estate Management (play area maintenance) £80.00. The receipt of £4,719.00 as part 1 of the 2020-21 precept from Harrogate Borough Council was noted. The Council then RESOLVED to make a Section 137 donation of £500 to Sharow Village Hall, noting that a request for further funds would be considered if cash flow continued to be poor due to covid-19 related closure. The Council's cash book balance after these activities was noted as being £5,698.26.
20.09	Annual Meetings The council discussed whether to hold the Annual Parish Council Meeting remotely, or to defer them until May 2021 as permitted by the Local Authorities and Police Crime Panels (coronavirus) [Flexibility of Local Authority and Police and Crime Panels] (England and Wales) Regulations 2020. After a brief discussion, during which Cllrs Forber and Dodd confirmed their willingness to remain Chair and Vice-Chair for another year, the council RESOLVED to defer the Annual Parish Council Meeting until May 2021. The Annual Parish Meeting was noted as not covered by the regulations, as this meeting is convened by the Chair of the Parish Council, or six electors. The council agreed that it seemed pointless to hold this meeting, which is historically a social event as much as a formal one, virtually, and agreed that this would be held over, absent it being triggered as above.
20.10	Asset register The Council RESOLVED to approve the asset register as circulated. In response to a question, the Clerk confirmed that depreciation is not considered in a parish council context, and the asset register values are replacement values arrived at by agreement with the council's insurers.
20.11	Risk management The council considered the risk management assessment circulated by Cllr Thornborough, and the existing risk assessment, which was last re-approved at the May 2019 annual parish council meeting. It was agreed that the former document, while useful, covered risk management beyond the scope of this parish council, while the latter was inappropriate as the level of risk was not set. <i>Action: Clerk and Cllr Thornborough to collaborate to draft a risk assessment based on the NALC template to be discussed at the July meeting</i>
20.12	Covid-19 closures within the parish The council NOTED that the church and village hall were currently closed, and the cricket club unable to play. It was agreed to keep a watching brief and to continue to support covid-19 mutual relief by community organisations.
20.13	Play area The council considered a proposal to commission a full decontamination of the play area before it re-opens to the public, and RESOLVED that this was not necessary, as there would necessarily be a long

	time between the area being used – even inappropriately as it has been in the last week – and it being allowed to reopen.
20.14	<p>Planning applications and decisions</p> <p>The council NOTED its decision arrived at by email consensus between meetings, that it had no objection to application 20/01088/RG3, to replace a garage block with two 3-bedroom houses on Church Close</p> <p>The Council also NOTED the approval of some parts, and refusal of other parts of application 20/00882/TPO for tree works at St John’s House, Sharow Lane.</p> <p>Finally, the Council NOTED that the enforcement investigation into alleged change of use at the Half Moon Inn has concluded, with Harrogate BC enforcement officer requiring the owner to provide relevant information.</p>
20.15	<p>Correspondence</p>
20.151	NY Police: noting that only four incidents had been reported between March and May; two of loose sheep, one of cars in suspicious circumstances, and one call for advice over a safety concern.
20.152	YLCA: circulation of virtual training programme.
20.153	FCC Communities Foundation: Confirming final sign-off of the play area project on receipt of the one-year post completion report.

The meeting closed at 9.25pm.

SIGNED: (Chair)

DATE: