



# SHAROW PARISH COUNCIL

## Minutes of a Parish Council Meeting

**DATE:** Monday 20<sup>th</sup> July 2020  
**TIME:** 7.45pm  
**LOCATION:** Virtually via Zoom  
**PRESENT:** Councillors Robert Forber (Chair), Alison da Costa, Kim Dodd, Chris Gilbert, Ruth Mason, James Thornborough, Jonathan Webb  
**CLERK:** Nick Reed (minutes)  
**IN ATTENDANCE:** Harrogate BC Cllr Bernard Bateman, four members of the public (MoP)

20.16	<b>Declarations of interest</b> and requests for dispensation Cllr Webb declared a non-pecuniary interest in item 20.24.
20.17	<b>Apologies</b> and reasons for absence There were none, all councillors being present
20.18	<b>Minutes</b> of the Parish Council meeting held on Monday 18 <sup>th</sup> May The minutes were APPROVED as a true record of the meeting and signed as such by the Chair.
20.19	<b>Ongoing issue from minutes</b> not related to other agenda items <b>Tree/hedge planting</b> – The Clerk reported that it was not possible to apply for a Tree Protection Order on the Back Lane hedge.
20.20	<b>Questions or comments from members of the public</b> not related to other agenda items A MoP reported on a planning application for a horse riding manege which they had withdrawn, and were keen for councillors to have the opportunity to comment on before a new application was submitted. The Council asked the MoP to send draft plans via the Clerk, and were pleased with the opportunity to visit and/or comment. <p style="text-align: right;"><i>Action: Clerk to progress</i></p>
20.21	<b>Reports from district / county councillors</b> District Cllr Bateman reported that it is possible that North Yorkshire CC and its six district councils may become a unitary authority with an elected mayor, and that this authority would be split in two for administrative purposes. The idea had last been mooted about a decade ago but seemed to have better support this time.
20.22	<b>Financial Statement and Approvals for Payment</b> It was RESOLVED to approve the following payments: Parish Clerk (June/July salary); Clerk's expenses and training qtr 1 £293.17 (inc ICO registration); Autela Payroll Services (payroll qtr 1 / EOY) £71.67; Ian Smithson (internal audit) £70.00; Morgan's Estate Management (play area / parish maintenance) £460.00; and YLCA (Cllr training) £48.00 The Council's cash book balance after these activities was noted as being £4,816.46
20.23	<b>Audit matters for the year ended 31<sup>st</sup> March 2020</b>
20.2312	<b>Approval of Annual Governance Statement.</b> This was considered and it was RESOLVED to approve the statement.
20.232	<b>Approval of annual receipts and payments accounts.</b> These were considered and it was RESOLVED to approve the accounts.
20.233	<b>Approval of the Statement of Accounts of the Annual Return.</b> This was considered and it was RESOLVED to approve the statement of accounts.

<p><b>20.24</b></p>	<p><b>Planning applications and decisions</b></p> <p>The Council considered application 20/02004/FUL for the demolition of existing buildings and erection of four dwellings at “Greenacres”, Sharow Lane. After some discussion, including consideration of views from parishioners received ahead of and at the meeting, the Council RESOLVED to oppose the application on the grounds of layout and density (particularly overlooking of existing properties and gardens to the north and west of the site), potential for noise and disturbance to neighbours, design and visual appearance, and effect on highways and parking (notably cars emerging onto Sharow Lane).</p> <p>The Council then considered 20/02175/TPO for the trimming of a yew tree of preservation order 02/1970 at “The Gate House”, Sharow Lane, and RESOLVED that it had no objection to this application.</p> <p>The Council NOTED a decision arrived at between meetings to have no objection to application 20/02072/DVCON for minor changes to first floor windows in the approved new properties at 432380/471959 on Dishforth Road.</p>
<p><b>20.25</b></p>	<p><b>Planning enforcement 20/00098/PR15 at Half Moon pub, Sharow Lane</b></p> <p>The Council NOTED the withdrawal of the application for change of use to residential, while new attempts at marketing it are undertaken. The Council NOTED that it retained concerns that the conversion may in fact already have been undertaken, thus making the properties letting or sale as a pub and restaurant unlikely even before considering the current economic and social conditions, and that it was unclear what levels of marketing, where and for how long, were being undertaken.</p> <p>The Council also heard that there was a possibility of a group coming together to investigate a community buyout as a shop / café / pub / village hub, and AGREED that this would be both a desirable outcome and the most likely way of retaining the Half Moon as a business within the parish.</p> <p style="text-align: center;"><b>Action: Clerk to pursue registration as an Asset of Community Value</b>  <b>Action: All to maintain a watching brief on advertising, potential lessees/buyers. etc</b></p>
<p><b>20.26</b></p>	<p><b>Risk management</b></p> <p>The Clerk reported that a new risk management document was not yet ready for consideration, and the Council AGREED to hold this item over to September’s agenda</p>
<p><b>20.27</b></p>	<p><b>Tree planting scheme</b></p> <p>The council discussed the plans as circulated from the working group and RESOLVED to ask for a pack of 15 “urban trees” from the Woodland Trust. The working groups would then bring a planting plan to September’s meeting for approval ready for the Autumn planting season. The Council noted that Sharow Primary School is interested in being involved in tree planting, and after some discussion the Council AGREED that planting new hedgerow should be considered as a separate issue after the tree planting is completed.</p> <p style="text-align: right;"><b>Action: Clerk / working group to progress.</b></p>
<p><b>20.28</b></p>	<p><b>Pavement on Dishforth Road</b></p> <p>The Clerk reported that the landowners of the field to the west of the village hall has trimmed the hedge back, but were denying responsibility for the soil and vegetation on the pavement. The Council were of the opinion that this clearly comes from the field, which is at around one metre’s level higher than the pavement.</p> <p style="text-align: right;"><b>Action: Clerk to ask NYCC Highways to pursue this with the landowner</b></p>

<p><b>20.29</b></p>	<p><b>Dog waste</b>  Councillors and MoP expressed concern over the increasing levels of dog waste – with or without bags – left on footpaths and pavements around the village. The Clerk has been in touch with NYCC to ask about options for increasing the coverage of bins in the parish, including at the play area.  <i><b>Action: Clerk to continue to pursue this</b></i></p>
<p><b>20.30</b>  20.301  20.302  20.303  20.304</p>	<p><b>Correspondence</b>  NY Police: noting that only four incidents had been reported between March and May: one fraud (email scam); one incident of threatening text messages; one abandoned vehicle; and one road traffic collision at the A61 roundabout (vehicle damage only).  Harrogate BC: noting that the examiner’s report for the Harrogate Local Plan has been received, and recommends approval of the Community Infrastructure Levy charging schedule and that the CIL come into force in October 2020.  MoP: noting concerns about speeding while entering the village from the east  Harrogate BC: Advice and proforma posters for re-opening the play area in a Covid-safe manner</p>

The meeting closed at 10.05pm.

**SIGNED:** ..... (Chair)

**DATE:** .....